

# North Arkansas Woodcarvers Club, Inc.

## CONSTITUTION AND BYLAWS

### ARTICLE 1 - NAME

The name will be "The North Arkansas Woodcarvers Club, Inc." (N.A.W.C., Inc.)

### ARTICLE 2 - OBJECT

*Section 1* - The North Arkansas Woodcarvers Club, Inc., is a private nonprofit corporation dedicated to the preservation and promotion of the art and history of the Ozark style of Woodcarving by providing a place where carvers can meet; by contributing carvings to Government entities and charitable organizations; by conducting classes, seminars, demonstrations and shows; and by maintaining a library of carving-related books and materials.

*Section 2* - The elected Officers and Board of Directors will ethically and efficiently raise adequate funds for the long-term operation, improvements and maintenance of the Club.

### ARTICLE 3 MEETINGS

*Section 1* - The Club will meet regularly once each month. The Board of Directors of the Club may change the regular meeting to a different day, place, or hour. The regular meeting is cancelled when it falls on a legal holiday, Mountain Home School District snow day, or any other disaster affecting the entire community.

*Section 2* - The General Membership meeting will be held at 10:30 a.m. on the third Thursday of the month. The Annual meeting of the Club will be held at the November meeting.

*Section 3* - The Officers and Board of Directors meeting will be held at 10:30 a.m. on the first Thursday of the month.

### ARTICLE 4 - MEMBERSHIP

*Section 1* - Membership is open to anyone who carves or whittles, either as an amateur or a professional, and to persons who do not carve, but have a reverence for the art. No one will be denied membership because of race, color, or religion.

*Section 2* - New Members must be 16 years of age or older and must be accompanied by a parent/guardian at all times until they reach the age of 18. The parent/guardian must be a member of the Club. The child MUST wear approved protective glove and thumb guard while carving.

*Section 3* - Candidates for membership will submit a completed N.A.W.C., Inc., application with the required dues to the membership chairperson, or to any officer of the Club. New members will be issued copies of the latest "Chip Pile," the Constitution and Bylaws, and a name tag.

*Section 4* - Members and guests will conduct themselves in an orderly manner at all club functions and/or activities. Repeated offenses could result in permanent loss of membership.

### ARTICLE 5 - DUES

The dues for each member for the following year shall be determined by a vote of the membership at the November business meeting, as per the recommendation of the Board of Directors. Dues paid on or after October 1 will be considered as covering the final quarter of that year as well as the following calendar year. A member not paying his/her dues by January 31 will be considered delinquent and will be dropped from the Club roster on February 1. A delinquent member may again become active by paying current year's dues.

### ARTICLE 6 - OFFICERS

*Section 1* - The Officers of the Club shall be the President, Vice-President, Secretary, and Treasurer.

*Section 2* - There shall be seven Directors.

*Section 3* - The Officers and Directors shall constitute the Board of Directors. A minimum of seven Board members must be present to conduct official N.A.W.C., Inc. Business.

*Section 4* - The Officers will be elected at the annual meeting in November and will take office December 1 and will serve for one year without pay or until a successor takes office.

#### **ARTICLE 7 - ORDER OF BUSINESS**

*Section 1* - Twenty-five (25) members in good standing will constitute a quorum for the transaction of business at any Club meeting. In the event a quorum is not present the presiding Officer will cancel the meeting with no business being transacted.

*Section 2* - The order of business at the monthly meeting will be:

1. Meeting minutes as published in the "Chip Pile," accepted and approved.
2. Oral reports from Officers and Chairpersons of standing committees.
3. Unfinished business.
4. New business.
5. Show and Tell.

*Section 3* - The order of business at the annual meeting in November will be the same as the monthly meetings and will include:

1. Elections.
2. Written reports and audits.
3. Votes on amendments and dues.

*Section 4* - All business will be conducted under "Robert's Rules of Order."

#### **ARTICLE 8 - DUTIES OF OFFICERS AND BOARD OF DIRECTORS**

*Section 1* - The President will preside at meetings of the Club and Board of Directors and will be a member ex-officio of all committees.

*Section 2* - The Vice-President will coordinate the Beginners' class schedules, instructors, and seminars. In the absence of the President, either the Vice-President or the Immediate Past-President will preside.

*Section 3* - The Secretary will keep the minutes of all meetings and be Custodian of all Club records, valuable papers, and the current Constitution and Bylaws of the Club.

*Section 4* - The Treasurer will keep an accurate account of all funds received and disbursed by the Club, collect dues, and maintain proper documentation and ledgers. There will be an annual audit. The Treasurer will submit a "proposed" budget for review by the Board of Directors. The budget will be voted on at the annual meeting.

*Section 5* - The seven Directors will execute the following duties:

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|-----------------------------|----------------------------------|
| 1. Auditor                  | 5. Publicity                     |
| 2. Events Coordinator       | 6. Quartermaster (wood/supplies) |
| 3. Immediate Past-President | 7. Tools                         |
| 4. Membership               | 8. Webmaster/Newsletter Editor   |

#### **ARTICLE 9 - NOMINATIONS**

*Section 1* - The Nominating Committee will be formed at the September meeting and will prepare a list of nominees. Any Club member may make a nomination. Nominees must give their consent to hold the office.

*Section 2* - Elections will take place at the annual meeting in November. Elections will be by secret ballot unless the Nominating Committee submits an uncontested slate of candidates.

#### **ARTICLE 10 - AMENDMENTS TO THE CONSTITUTION AND BYLAWS**

Amendments must be submitted in writing, published in the "Chip Pile" and approved by two-thirds (2/3) of the members present at the meeting.